

2017 Neighborhoods Matter & Partner Awards

Memorandum

Date: November 5, 2017

To: APAB Delegates & NPU Chairs

From: Jennifer Freeman, APAB President

RE: APAB Neighborhoods Matter & Partner Awards

Priority: [Urgent]

NEIGHBORHOODS MATTER & PARTNER AWARDS CEREMONY

The annual APAB Awards Ceremony is scheduled for **December 16, 2017** at 10:30am at City Hall, 55 Trinity Street, Atlanta GA 30303 in City Council Chambers on the 2nd floor. The Award Ceremony will be broadcast on Channel 26 from 10:30am to 12:00pm followed by a reception for the Honorees.

All Neighborhood Planning Units are encouraged to submit the name of a person or organization that has made a difference in your community. The primary purpose of APAB's Neighborhoods Matter & Partner Awards Ceremony is to provide a forum to acknowledge contributions by individuals, institutions, organizations, groups (churches, civic associations, neighborhood clubs, businesses, etc.) in the City of Atlanta and its neighborhoods.

CRITERIA

1. Honoree must be a resident, organization, business or other entity that has made a noteworthy contribution to the Neighborhood Planning Unit.
2. The contribution or accomplishments of the honoree must be specified on the award nomination form. The NPU Chairperson must sign the form.
3. It is critical that the award nomination form is received by 5:00 PM, Tuesday, **December 5, 2017**. (Applicants received after the deadline, will not be considered for an award). The form may be emailed apabatlanta@gmail.com or mailed to ATTN: Jennifer Freeman, 2863 Chaucer Drive, SW Atlanta, 30311.
4. Honoree may be selected by NPU Chair, NPU executive board, and/or NPU membership.

NOTE: APAB Partner and Lifetime Leadership Awards are given to past delegates or organizations who happy offered in-kind services, products or services to fulfill the mission of APAB. The selection process is handle through the Executive Committee and approved by the President.

2017 Neighborhood Matters & Partner Awards **Honoree Form**

The award ceremony and reception are open to the public. Please inform your honoree that family and friends may attend. RSVP is recommended by going to <https://2017neighborhoodawards.eventbrite.com>, email: apabatlanta@gmail.com or calling 404-827-8011.

2017 Neighborhood Matters & Partner Awards Honoree Form

1. Neighborhood Planning Unit _____ and/or Neighborhood Club/organization _____.
2. Name of person making the nomination _____
Street Address _____ Zip _____
Tel. Hm: _____ Cell: _____ Email _____

HONOREE INFORMATION — please attach a brief (50 words ONLY) Bio of Nominee

1. Name of Nominee _____
Street Address _____ Zip _____
Tel. Hm: _____ Cell: _____ Email _____
2. Positions held in NPU, Neighborhood Club or Organization:

3. # years involved in NPU, Neighborhood Club or Organization _____.
4. Briefly tell why this person / organization should receive the APAB's Neighborhoods Matter & Partner Awards (500 words maximum; attached additional pages if needed).

(To be completed by NPU Chairperson)

I certify that _____ has been selected by NPU _____ to receive a
(Nominee)
"Neighborhoods Matter & Partner Awards".
NPU Chair _____
Print Name Signature Date

Return by Tuesday, December 05, 2017 to: Atlanta Planning Advisory Board
2863 Chaucer Dr. SW, Atlanta, GA 30311
Tel.404-827-8011 or apabatlanta@gmail.com